

Application for Approval of Construction or Modification

“All construction or modification (except interior alterations not affecting the external structure or appearance of any building) on any lot must be approved in advance by the Architectural Control Committee.” (Declaration 3.3)

Please complete this form and submit it to the Architectural Control Committee (“ACC”) in hardcopy or by email. Do not commence construction until after the ACC has approved your plans.

Applicant’s Name: _____ Home Phone: _____

LBV Street Address: _____ Work Phone: _____

E-mail address: _____ Cell Phone: _____

Summary description of proposed project: _____

I have attached detailed descriptions and drawings/sketches to show what is planned, including (where applicable): dimensions, location, setback distances, type of building materials, exterior finishes & colors, etc.

Name of Contractor: _____

Estimated start date: _____ Estimated completion date: _____

I have already accessed the searchable online version of LBV’s Covenants, etc., so that I can readily review what changes require approval and read about our building restrictions and other requirements.

I understand I am to not start work on this project without ACC approval.

I understand approval is automatically withdrawn if BOTH (a) construction is not started within 6 months AND (b) an extension has not been granted by the ACC.

I understand the fee for a mailbox is payable in advance.

Applicant’s Signature: _____ Date: _____

This section is for ACC Use Only Date applic received: _____ Who received it: _____

Mailbox fee has been received in the amount of \$_____ or is not applicable.

Mailbox was ordered on _____ for shipment to _____

ACC Committee response: Approved Not Approved Date: _____

Printed Names & Signatures of ACC Member(s):

Date on which the ACC’s response was delivered to the Applicant: _____

Who delivered the ACC’s response to Applicant: _____

Project Completion (to help ensure the project gets completed and matches what the ACC approved):

Printed Name: _____

Signature: _____

Date: _____